Justice of the Peace Request for Review Prior to Judgment

Louisiana Department of Public Safety, Office of Motor Vehicles
PO Box 64886, Baton Rouge, LA 70896-4886

Prior to the issuance of a Judgment, it is optional for the Justice of the Peace to fax the following information for a title search to be performed. Please **print or write legibly**. All requests may be faxed to (225) 925-7059 or may be mailed to the above address.

1. Name of Applicant (owner in possession): _____
2. Date the vehicle was acquired: _____
3. Physical address of the applicant: _____
   City: _____ State: _____ Zip: _____
4. Seller/Entity from whom the vehicle was acquired (include the address if available):
   Seller Name: _____
   Physical Address of the seller: _____
   City: _____ State: _____ Zip: _____
   Does the **seller** possess proof of his/her ownership confirming their authority to sell this vehicle? ☐ Yes ☐ No If yes, fax documentation with this request form.
5. Nature/History of the acquisition, including a thorough explanation of the circumstances as to why the proper documentation is not available. Check all that apply:
   - ☐ Applicant does not possess a Bill of Sale.
   - ☐ The Seller provided a Bill of Sale only, which is attached.
   - ☐ No longer in contact with the seller.
   - ☐ Seller never mentioned where title was last issued.
   - ☐ Titled owner contacted but would not cooperate in applying for a duplicate title (may require certified letter).
   - ☐ Dealership is no longer in business, contacted Used Motor Vehicle Commission (correspondence is attached)
   - ☐ Promised a title but the Seller never surrendered it.
   - ☐ Other (requires explanation): _____

   _____
6. Complete description of the vehicle **(Incomplete information may prevent the Office of Motor Vehicles from locating the correct record.)**
   Vehicle Identification Number (VIN): _____
   Make: _____ Model: _____ Year: _____
7. Consideration (Monies, etc.) involved must be indicated: _____
8. Vehicle must be lien free or, if a lien has been recorded on the title, you must submit a lien release from the recorded lien holder.
   ☐ Vehicle is lien free ☐ Lien Release is attached
9. Physical Inspection conducted by a post certified commissioned law enforcement officer was performed. ☐ Yes ☐ No

Justice of the Peace's Name: _____
Address: _____
Ward: _____ **Parish:** _____
Fax Number: _____ **Phone Number:** _____
Email Address: _____ **Date:** _____